

UF

COIP Studio Procedures

COVID-19 SAFETY

GET CLEARED

Before recording in the studio you must be "cleared" by HR to return to campus. Please talk to your department for more direction.



NO GERMS FOR YOU

The studio equipment will be sanitized before and after the recording.



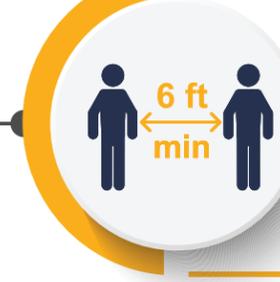
SPEND TIME WITH US

We will try to schedule half-day recordings to reduce the number of times you need to come to East Campus.



GO THE DISTANCE

There will be one videographer and one faculty member in the recording studio. Both will practice 6-foot social distancing.



CONVENIENT RECORDING

Evening and weekend hours are available.



BE FASHIONABLE WITH A MASK

A mask should be worn until you are on-screen.



MAKE AN ENTRANCE

Go to the south entrance and text the videographer when you arrive. They will come out and escort you to the studio. See the map below.

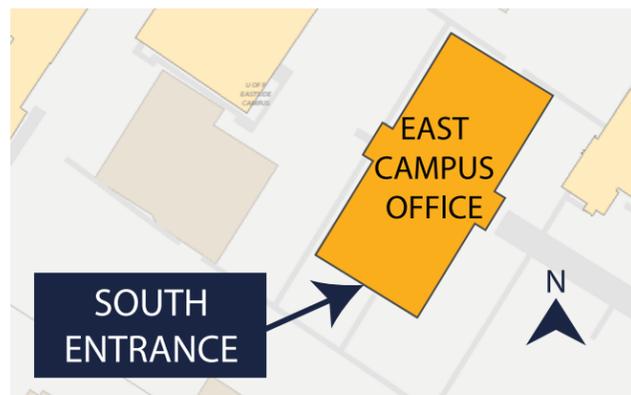


A LIFELINE'S NOT FAR

The instructional designer will be available for contact during recordings.



EAST CAMPUS MAP



- GENERAL PROCEDURES
- RECORDING PROCEDURES